



Dublin Academic Medical Centre

Standard Operating Procedure Dublin Academic Medical Centre UCD Clinical Research Centre

SOP Number 3.4

**Version
Number** 1

SOP Title Faeces Collection

	NAME	TITLE	DATE
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Purpose

This SOP describes the procedure for faeces collection for studies at the CRC

Specific procedure

Safety

1. The research personnel will have been deemed competent in the procedure of faeces collection.
2. The research personnel will wear gloves at all times during faeces collection.
3. Research personnel will use appropriate barrier precautions, such as gloves, gowns, masks, and protective eyewear to prevent exposure to skin and mucus membranes when working with known infectious research subjects
4. Faeces specimen containers will not be labelled in advance of faeces collection.
5. Bar-coded labels will be applied to all faeces specimens immediately after faeces collection.



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6. The research personnel will ensure that the lids of the faeces specimen containers are securely replaced so that leakage does not occur during transport.
7. Using gloves, faeces spillages will be covered with Milton or “Presept” granules, cleaned up with paper towels and discarded into puncture-resistant incineration containers.

Procedure

1. The research personnel will greet the research subject, identify themselves, and then indicate the faeces collection procedure to the research subject.
2. The research subject will be approached in a friendly calm manner and their co-operation will be gained prior to faeces collection
3. The research subject will be correctly identified prior to faeces collection, by asking them to give their name and date of birth.
4. All sample containers and equipment needed, to competently and efficiently carry out the faeces collection will be assembled prior to the procedure.



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- 5. The research subject will be asked to provide a faeces sample. The specimen will be passed into a clean dry, disposable bedpan or similar container. The research personnel will then transfer the faeces specimen into a sample container using a disposable wooden spatula.

- 6. The inside of the specimen jar will not be touched and the outer surfaces of the specimen will not be contaminated with faeces.

- 7. Bar-coded labels will be applied to all faeces specimens immediately after faeces collection.

- 8. The research personnel will arrange for the faeces specimen to be transported to the research laboratory as applicable.

Change History

SOP no.	Effective Date	Significant Changes	Previous SOP no.



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